

Students

Student Assignment and Intra-District Transfer

Attendance Areas

The School District is divided into school attendance areas. The Superintendent will review the boundary lines as needed and recommend any changes to the School Board. The Superintendent or designee shall maintain a map of the District showing current school attendance areas. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

District approval of a high-school transfer request does not guarantee Illinois High School Association eligibility.

Grades K-8

District 204 is divided into school attendance areas based on grade level. It is the desire of the District to have children in the grades K-8 attend their "neighborhood" school whenever possible. The Superintendent may grant an exception when the parent(s)/guardian(s) demonstrate that the needs of the student could be better accommodated by the educational program at another school, provided the change does not have an adverse effect on the sending or receiving school. The Superintendent or his/her designee will review the District attendance areas each year and make recommendations for any changes to the Board. A map of the District showing current school attendance areas will be maintained by the Superintendent.

Transfers Within the District

A student's parent(s)/guardian(s) may request a transfer for their child to a District school other than the one assigned. A request should be directed to the Superintendent or designee, who, at his or her sole discretion, may grant the request when the parent(s)/guardian(s) demonstrate that the student could be better accommodated at another school, provided space is available. If a request is granted, the parent/guardian shall be responsible for transportation. The provisions in this section have no applicability to transfers pursuant to: (1) Title I covered in Board policy 6:15, *School Accountability*, or (2) the Unsafe School Choice Option covered in Board policy 4:170, *Safety*.

High School Student Transfer Policy

District 204 students will attend the high school designated for the attendance area in which they reside. Any request for an attendance-area exception will be granted only under extraordinary circumstances, such as family move; request from an outside agency; family hardship; psychological, emotional, health, or social needs; or administrative placement per board policies and procedures. Transfers will be in effect for the remainder of the high-school enrollment. The decision of the Administration is final.

Class Assignments

The Superintendent or designee shall assign students to classes.

LEGAL REF.: 105 ILCS 5/10-21.3, 5/10-21.3a, and 5/10-22.5.

CROSS REF.: 4:170 (Safety), 6:15 (School Accountability), 6:30 (Organization of Instruction),
6:140 (Education of Homeless Children)

ADOPTED: April 22, 2013