

## Operational Services

### Activity Funds

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

### General Policy

1. Projects that raise student activity funds should contribute to the educational experience of students and not conflict with, but add to, the instructional program.
2. Funds derived from the student body as a whole should be spent for the benefit of the student body as a whole.
3. Student activity funds should, whenever possible, be spent for the benefit of those students currently in school who have contributed to the accumulation of such funds.
4. Student-body representation is required whenever possible or feasible in the management of funds raised by the student body and spent for its benefit.
5. Student-body business should be conducted so that it offers minimum competition to commercial concerns, while still benefitting the student body as a whole.
6. The student activity account is the only authorized account to be used for student funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.  
23 Ill.Admin.Code §§100.20 and 100.80.

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

ADOPTED: September 22, 2014