

School Board

Access to the District's Public Records

In accordance with the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), public records maintained or received by School District 204 will be made available to members of the public, upon request.

The Superintendent will be responsible for compliance with the provisions of the Illinois Freedom of Information Act and will be authorized to develop and implement administrative regulations for processing record requests in conformance with the Illinois Freedom of Information Act.

Fees for the copying and certification of public records will be based upon actual reproduction and certification costs to the District (excluding the expense of any search or review of the records that may be involved).

At each regular Board meeting, the Board President or the Superintendent will report any requests made under the Freedom of Information Act, as well as the status of the District's response.

LEGAL REF.: Illinois School Code, Sec. 10-16 (105 ILCS 5/10-16); and Illinois Freedom of Information Act, Sec. 1, *et seq.* (5 ILCS 140/1 *et seq.*).

CROSS REF.: 500.50, 735.01, 736, and 805.01.

Adopted: 12/13/00