

**School Board**

**Educational Service Region Communications**

The School Board directs the Superintendent to file copies of the following District documents with the Office of the Educational Service Region:

1. The names of all teachers employed by the District, indicating the beginning and ending dates of their contracts -- within ten (10) days after the start of their employment.
2. A list of all unfilled teaching positions in the District -- by August 1 of each year. The list will be updated each month, when applicable.
3. The adopted school calendar.
4. A list of all texts and instructional materials being used in any District school, and annual changes in the list as they occur.
5. Any other reports and documents required by the Illinois School Code.

LEGAL REF.: Illinois School Code, Sec. 10-20.2, 10-20.9 and 10-20.27 (105 ILCS 5/10-20.2, 5/10-20.9, and 5/10-20.27).

Adopted: 12/13/00